

CONDUCTING A VOTER REGISTRATION DRIVE



KNOW THE DEADLINE

All completed **Voter Registration Applications** and requests for updates to existing registrations must be submitted to the Board by the 21st day before the next election.



SUBMIT FORMS

Completed applications must be received by the Board before the deadline.

Do not hold on to any applications. Deliver all completed applications immediately for processing.



CONTACT THE BOARD WITH QUESTIONS

For additional information about voter registration in the District, please call DCBOE's Voter Services Office at (202) 727-2525 or (866) 328-6837.

You can also visit the Board's website at www.dcboe.org.

District of Columbia Board of Elections

1015 Half Street, SE, Suite 750
Washington, DC 20003

Phone: (202) 727-2525

TTY 711 or Toll-free (800) 643-3768

Fax: (202) 347-2648

Website: www.dcboe.org

 @Vote4DC

 facebook.com/Vote4DC

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DC BOARD OF ELECTIONS



CONDUCTING A VOTER REGISTRATION DRIVE

GETTING READY



SELECT A DATE AND LOCATION

Voter registration drives can be conducted during the week or on weekends.

Locations with heavy foot and car traffic such as large public events like festivals, parades, concerts, and other community events work best.



GATHER NECESSARY SUPPLIES

Before the drive begins, you should obtain **Voter Registration Applications** and **Affidavit of Assistant Forms** from the District of Columbia Board of Elections.

To request applications, you must complete a **Request for Voter Registration Applications** form.

Applications may also be downloaded from the Board's website, www.dcboe.org. You should also have a table, a few chairs, pens (blue or black), and clipboards.



OBTAIN REGISTRATION APPLICATIONS

Official District of Columbia **Voter Registration Applications** are available in large quantities, up to 250 forms, at the District of Columbia Board of Elections, 1015 Half Street, SE, Suite 750.



RECRUIT AND TRAIN VOLUNTEERS

Volunteers are needed to conduct voter registration drives.

Make sure you have enough volunteers to support your drive.

Volunteers should be trained on how to assist with the proper completion of the **Voter Registration Application and Affidavit of Assistant Form**.

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USE PROPER FORMS

The Board requires eligible voters to complete the **Voter Registration Application** to register and pre-register. The same application can be used to change name, address, and party affiliation status.

Applicants must complete the **Voter Registration Application** accurately and must complete every section. Volunteers must ensure that all questions are answered and must make sure the applicant signs and dates the form.



PROVIDE ASSISTANCE WITH COMPLETING FORM

An individual or organization conducting a voter registration drive may assist in filling out a registration application if the applicant requests help.

If the applicant is unable to sign or make a mark, an **Affidavit of Assistant Form** must be completed and signed by the assistant and attached to the voter registration form.



PROVIDE INFORMATION ON QUALIFICATIONS

To register to vote in the District of Columbia, you must:

- Be a United States citizen,
- Be a resident of the District of Columbia,
- Not claim voting residence or the right to vote in another U.S. state or territory,
- Be at least 16 years old, *
- Not be in jail for a felony conviction, and
- Not have been found by a court to be legally incompetent to vote.



*** While the voter may pre-register to vote if they meet the requirements listed above, they may not vote in an election unless:**

- ✓ in the case of a Primary Election, they are at least 17 years old and they will be 18 years old by the next General Election (they must be at least 18 years old to vote in General and Special elections), and
- ✓ they have maintained residency in the District for at least 30 days before the election in which they intend to vote.