



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20001-2745



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
February 1, 2017

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday, February 1, 2017 in the Board’s Hearing Room, located in Suite 280 North, One Judiciary Square, 441 4th Street, N.W., Washington, D.C. 20001. The Board’s Chairman, Michael Bennett, was present, as was Board Member Dionna Lewis. Also present on the dais were Kenneth McGhie, the Board’s General Counsel, Cecily Collier-Montgomery, the Director of the Office of Campaign Finance (“OCF”), and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:40 a.m.

The meeting agenda was approved and adopted.

The minutes of the last regular meeting on January 11, 2017 were moved for approval and adopted without objection.

Ms. Miller gave the Executive Director’s report.

- Mail canvass update was initiated by the January 31st statutory deadline as a means of outreach to voters who did not cast ballots in last year’s Presidential election. The process entails mailing a non-forwardable postcard to verify the voter’s address.
 - If returned as undeliverable, the Board sends correspondence to the last known address informing them of their imminent removal from the voting rolls and providing instructions on how to register in their new jurisdiction.
 - This is an ongoing process for the next 5-6 months. Approximately 187,000 voters have been canvassed, and the Board has already ascertained approximately 31,000 voters have moved.
- The Board received a letter from Congress, requesting the number of incidents referred for prosecution of voter fraud from the November general election. The Executive Director reported no incidents regarding voter fraud in the District of Columbia.
- The Board, along with 20 other jurisdictions, belong to the Electronic Registration Information Center (ERIC), which is a voter information exchange between states. ERIC is a very important part of our process for keeping our rolls clean, but comes at a cost of approximately \$20,000 per year.
- The Board submitted the Election Administration voting survey on 2/16/17 as required of every jurisdiction by federal law. The survey is a compilation of all the data regarding polling places, same-day registrants, new registrants, change of address, and number of poll workers.
- The Board is working on an e-signature mobile application for an October 1 release date. It will allow candidates who are circulating petitions to use the mobile app to link to the Board’s voter registry roll to verify registered voters. Denver, Colorado is the only known jurisdiction to implement such an application, and the Board is in consultation with

Denver for their expertise. Costs of startup have been approximately \$60,000.00 for their application without the procurement of the hardware.

Mr. McGhie presented the General Counsel's report.

Mr. McGhie introduced proposed rulemaking to amend Chapter 1, Organization of Board of Elections. This establishes an optional universal leave structure for the three statutorily recumbent employees of the Board of Elections: the executive director, general counsel, and the director of campaign finance. The plan is to offer 208 hours of universal leave to senior officers of the agency that are accepted service with a yearly carryover of 40 hours maximum in order to attract more talented individuals.

BOARD ACTION: The Board approved the proposed regulations.

Ms. Collier Montgomery announced the statistics for OCF as follows:

- January 31, 2017, the Office of Campaign and Finance prepared and disseminated the OCF 2017 biannual report of contributions and expenditures. The report basically summarizes the contributions and expenditures for each of the committees by donor type and also by amount and it breaks down the expenditures by category.
 - Political action committees now have a contribution limitation of \$5,000.
- January 1st filing deadline for the filing of the reports of receipts and expenditures for constituent service programs. 11 required filers; 10 timely filed; 1 extension granted; 1 late filer.
- January 1st filing deadline for the filing of the reports of receipts and expenditures for Senator/Representative Statehood Funds. 3 required filers; 3 timely filed.
- January 31st filing deadline for the filing of the reports of receipts and expenditures for Principal Campaign Committees (PCCs) and Political Action committees (PACs). OCF will provide the stats for this particular filing at the next Board meeting.
- January 18th was the deadline for the filing of the summary financial statement by ANC candidates. 469 required filers; 308 timely filed; and as of January the 30th, 161 had not filed.
 - The biannual report does not include the financial reports of the Advisory Neighborhood Commission members. Their reports are due 60 days after the Board certifies the election.
- There was one referral during January of a Principal Campaign Committee for failure to timely file the December 10th 2016 report of receipts and expenditures: Re-elect Yvette Alexander 2016, Derek Ford is the treasurer.
- With respect to the January 1st 2017 report of receipts and expenditures, the failure to report by a constituent service program was from the Ward 4 Constituent Service Fund. Eric Anders is the treasurer.
- Two new committees that registered with OCF in January: The 2017 Committee to recall Mayor Muriel Bowser was filed on January 24th; and The Do Something Constituents Fund, Ward 8 Councilman Trayon White registered on January the 24th.
- OCF Audit Branch conducted 207 desk reviews of candidates for the Office of Advisory Neighborhood Commission. It conducted desk reviews of the 6 constituent service programs, financial reports. And of the Senator Representative Statehood Fund Programs, three of Principal Campaign Committees, which includes amended reports.

- OCF has ongoing periodic audits of the following committees: Re-Elect Vincent Orange 2016; and Brandon Todd for Ward 4.

Mr. William Sanford presented the General Counsel Report

- The Office of the General Counsel received 3 referrals and conducted 7 informal hearings in which 7 orders were issued.
 - 5 orders for failure to timely file reports were issued in which no fines were imposed; Two orders for failure to timely file reports were issued in which fines totaling \$1,700 were imposed against the 1199 SEIU PAC for failure to timely file an eight-day pre-general election report (\$700), and the Gertrude Stein Democratic Club, for failure to timely file an eight-day pre-general election report (\$1,000).
- Currently, OCF has \$26,850 in outstanding fines, and those cases have been filed before the Board of Elections in the form of petitions for enforcement of OCF orders.
- During the month of January, the Office of the General Counsel collected \$10,000 in fines.
- The Office of the General Counsel maintained a total of 4 open investigations and no new investigations were opened.

There being no further business before the Board, the meeting adjourned at 11:11 a.m.